



Rural Municipality of Stuartburn

Minutes of the regular council meeting of Tuesday, March 5, 2024 at 7:00pm in the Municipal Council Chambers, Vita, Manitoba

Present: Reeve Michelle Gawronsky Deputy Reeve: Dan Bodz
Councillors: Dylan Gurman, Michael Paciorka and Jon Mellor
Chief Administrative Officer Lucie Maynard, CMAA

Reeve Gawronsky called the meeting to order at 7:15 P.M.

Adoption of Agenda:

60-24 Moved by Michael Paciorka Seconded by Jon Mellor

BE IT RESOLVED THAT Council hereby approves the March 5th, 2024 agenda as presented. **Carried**

Adoption of Minutes:

61-24 Moved by Dylan Gurman Seconded by Dan Bodz

BE IT RESOLVED THAT Council hereby approves the February 20th, 2024 meeting minutes as presented. **Carried**

Conflict of Interest Declaration: Nil

Hearing/Delegation:

Willy Basorowich- Subdivision

Mr. Basorowich came to council to discuss his subdivision process/rezoning and confirms with council that he wants to move ahead with rezoning and redesignation.

Reception of Petitions: Nil

Notice of Motions: Nil

By-Laws and Policies:

62-24 Moved by Dan Bodz Seconded by Dylan Gurman

BE IT RESOLVED THAT Council hereby gives 1st reading to by-law 196-2024 being a by-law to amend the development plan. **Carried**

63-24 Moved by Jon Mellor Seconded by Dylan Gurman

BE IT RESOLVED THAT Council hereby gives 1st reading to by-law 197-2024 being a by-law to amend the zoning by-law. **Carried**

Accounts:

64-24 Moved by Michael Paciorka Seconded by Dylan Gurman

BE IT RESOLVED THAT cheques 20240156 – 20240176 inclusive, in the amount of \$63,310.73 be approved and paid as presented. **Carried**

65-24 Moved by Dylan Gurman Seconded by Dan Bodz

BE IT RESOLVED THAT council hereby approves the financial statement for the period ending December 31st, 2023 as presented. **Carried**

66-24 Moved by Jon Mellor Seconded by Michael Paciorka

BE IT RESOLVED THAT council hereby approves the financial statement for the period ending January 31st, 2024 as presented. **Carried**

Communications & Correspondence:

<i>From</i>	<i>Subject</i>	<i>Disposition</i>
CAO	CAO Report from February 19 th to March 1 st , 2024	Resolution #67-24
PWM	PWM Report from February 19 th to March 1 st , 2024	Resolution #68-24
AMM	2024 Spring Convention	Resolution #69-24
MGRA	Banquet Invitation	Resolution #70-24
MGRA	2-Day Gravel Course	Resolution #71-24

Communications & Correspondence Continued:

MMA	PD Opportunity Navigating your Financial Plan	Resolution #72-24
Reid Miller	2023 Audited Financial Statements	Resolution #73-24
AMM Eastern Directors	SE District Municipal Forum Info Meeting	Resolution #74-24
MB Wildfire Service	Setting up Meeting- Yes	Information

67-24 Moved by Michael Paciorka

Seconded by Jon Mellor

BE IT RESOLVED THAT Council hereby accepts the CAO report dated February 19th, 2024 to March 1st, 2024 as presented. **Carried**

68-24 Moved by Dylan Gurman

Seconded by Michael Paciorka

BE IT RESOLVED THAT Council hereby accepts the Public Works Manager's report dated February 19th, 2024 to March 1st, 2024 as presented **Carried**

69-24 Moved by Dan Bodz

Seconded by Michael Paciorka

BE IT RESOLVED THAT Council and ACAO are hereby authorized to attend the AMM Spring Convention in Brandon, MB on April 9th to 11th with related expenses to be paid by the RM. **Carried**

70-24 Moved by Dylan Gurman

Seconded by Jon Mellor

BE IT RESOLVED THAT Council is hereby authorized to attend the MB Good Roads Association Banquet during the AMM spring Convention with related costs to be paid by the RM. **Carried**

71-24 Moved by Dan Bodz

Seconded by Jon Mellor

BE IT RESOLVED THAT Council hereby authorizes PWM Jason Hiebert to attend the 2-day gravel course being put on my MB Good Roads Association in Rosenort, MB on April 3rd & 4th with related expenses to be paid by the RM. **Carried**

72-24 Moved by Dylan Gurman

Seconded by Dan Bodz

BE IT RESOLVED THAT Council hereby authorizes the CAO & ACAO to attend the MB Municipal Administrator's Professional Development Session on Navigating your Financial Plan on March 22nd, 2024 in Winnipeg, with related expenses to be paid by the RM. **Carried**

73-24 Moved by Jon Mellor

Seconded by Michael Paciorka

WHEREAS section 193(2) of The Municipal Act requires the auditor's report be tabled at the first regular meeting of council after receiving the report;

AND WHEREAS the financial statements will be available for public inspection;

BE IT RESOLVED THAT Council approve the 2023 Financial Report for the Rural Municipality of Stuartburn as prepared by Reid & Miller Chartered Professional Accountants Inc. **Carried**

74-24 Moved by Dan Bodz

Seconded by Jon Mellor

BE IT RESOLVED THAT Council and CAO are hereby authorized to attend the SE District Municipal Forum Information Meeting on March 18th, 2024 in La Broquerie, MB with related expenses to be paid by the RM. **Carried**

Reports/Minutes from Committees:

75-24 Moved by Jon Mellor

Seconded by Dan Bodz

BE IT RESOLVED THAT Council accepts as information the reports/minutes from the following committees:

- BPPS Waste & Recycling Meeting Minutes of January 31, 2024
- Vita & District Handivan Committee Meeting Minutes of February 27, 2024
- BPPS Waste & Recycling Meeting Minutes of February 28, 2024
- Economic Development & Tourism Manager's Report for February 2024

Carried

General Business:

- Wage Review– Res #76-24
- Group Training– Res #77-24
- Coffee with council – set for March 27th, 2024 4pm-7pm
- Final Budget Planning Meeting- set for April 2nd, 2024 at 5:00pm

76-24 Moved by Michael Paciorka

Seconded by Dylan Gurman

BE IT RESOLVED THAT Council hereby approves a merit increase to Jeffrey Hildebrandt and Dianne Wiens effective March 1st, 2024;

BE IT FURTHER RESOLVED THAT Council commits to reviewing Appendix B (salary scale) of The Employment Policy. **Carried**

77-24 Moved by Jon Mellor

Seconded by Michael Paciorka

WHEREAS Council for the RM of Stuartburn adopted a Respectful Workplace & Harassment Prevention Policy back in 2016;

AND WHEREAS the majority of staff as well as the elected officials are all new to their roles therefore not having taken the group training that was offered during the adoption of the policy back in 2016;

THEREFORE BE IT RESOLVED THAT Council hereby commits to having all staff and elected officials take Harassment in the Workplace group training at a date and time set up by the facilitator of the training;

BE IT FURTHER RESOLVED THAT training will likely take place during an afternoon requiring the office and transfer station to close; ample notice will be provided to residents once date and time have been determined. **Carried**

Unfinished Business:

78-24 Moved by Dan Bodz

Seconded by Michael Paciorka

BE IT RESOLVED THAT Council hereby provides grant monies to the following organizations for 2024:

Organization	Amount Approved	Purpose
Ukr. Museum & Village Society	\$4,000.00	Exterior Reno to museum
Vita Canada Day Committee	\$ 3,000 + \$3,000 (inkind)	Fireworks Pancake breakfast, copies, manpower, skidsteer & AED
Ukr. National Home of Vita	\$5,000	Upgrade kitchen & dining floors
Vita Curling Club	\$3,800	remainder of ice plant repairs
Vita Arena	\$5,000	rink divider, 6 heaters
Vita Cheer Board	\$500.00	Christmas Hampers
Vita Community Child Care Centre	\$1,000	Storage shed
Vita Area Food Bank	\$6,000	Cover 1 year of rent (12 months @ \$500/month)
Vita Area Winter Festival	\$2500.00	Family Friendly Activities (approved res #342-23)
Gymkana	\$500.00	Porta potties (5), garbage bin & fuel for generators
Shevchenko School Grad Awards	\$500.00	Scholarship Grad award
Angels Cabin Concert	\$250.00	Event Sponsorship for Music Festival
Piney Regional Chamber of Commerce	\$250.00	Green Career Symposium (approved res #55-24)
Total Approved	\$32,300 + \$3,000 (in kind)	
Grand Total	\$35,300	

BE IT FURTHER RESOLVED that funds will be paid to said organizations after they provide copies of paid invoices that support the objectives outlined in the grant approval. **Carried**

In Camera: Nil

Adjournment:

79-24 Moved by Dan Bodz

Seconded by Michael Paciorka

WHEREAS all matters pertinent to this meeting have been completed,

BE IT RESOLVED THAT this meeting do now adjourn, and Council shall meet again in Regular Session March 19, 2024, Time: 8:08 P.M.

Carried

THE RURAL MUNICIPALITY OF STUARTBURN

Michelle Gawronsky, Reeve

Lucie Maynard, Chief Administrative Officer
(Subject to errors and omissions)

Not Ratified