Rural Municipality of Stuartburn

Minutes of the Inaugural meeting of the newly elected Council of The Rural Municipality of Stuartburn, duly elected on October 28th, 2026, was held at the regular meeting of council on Tuesday November 3rd, 2026 in the Municipal Council Chambers, Vita, Manitoba

Present:
Michelle Gawronsky, Incumbent Reeve-elect
Dan Bodz, Incumbent Councillor-Elect, Ward 1
Dylan Gurman, Incumbent Councillor-Elect, Ward 2
Allan Bugera, Councillor-Elect, Ward 3
Chris Curé, Councillor-Elect, Ward 4

Also present was Chief Administrative Officer Brittany Fisher, CMMA, who called the meeting to order at 7:00 P.M..

The Oath of Office for Members of Council was taken by each individual, and members were provided with a form to file their Statement of Assets & Interests as required by the Municipal Council Conflict of Interest Act.

Reeve Michelle Gawronsky assumes the chair.

Adoption of Agenda:
357-26 Moved by Dan Bodz Seconded by Allan Bugera

BE IT RESOLVED THAT Council approve the following changes to the Council meeting agenda for November 3rd, 2026:

Addition of items:

Communication & Correspondence:
10. o) RRBC – Manitoba South Region Election Notice
10. p)RRBC – Manitoba South Chapter Holiday Gala

General Business:
12. i) Council Meet and Greet
12. j) Council Reports

In Camera:
14. Preliminary

AND FURTHER BE IT RESOLVED THAT Council hereby approves the November 3rd, 2026 Council meeting agenda as amended. **Carried**

Adoption of Minutes:
358-26 Moved by Dylan Gurman Seconded by Dan Bodz

WHEREAS the minutes of the Regular Meeting held October 20th, 2026, and the Special Meetings held October 23rd and October 26th, 2026, have been correctly recorded as presented;

BE IT RESOLVED THAT the minutes of the October 20th, October 23rd and October 26th, 2026 meetings be adopted as circulated.

Councillor Bugera and Councillor Curé did not vote as they were not present at these meetings. **Carried**

Conflict of Interest Declaration: *Councillor Gurman item 9.a) Accounts Payable*

Hearing/Delegation:
Hanns & Adina Unger – Mr. and Mrs. Unger appeared before Council to ask questions regarding potential future retention projects and the cleaning and maintenance of existing drains. The Reeve advised that potential retention projects within the Municipality are still in the feasibility stage, with further consultation required with the Province, neighbouring municipalities, and local landowners. No decisions have been made at this time, as the process is still in its early stages.

Reception of Petitions: Nil

Notice of Motions: Nil

By-Laws and Policies: Nil

not ratified

Accounts:

359-26 Moved by Allan Bugera Seconded by Chris Curé

BE IT RESOLVED THAT regular cheques 20260304 – 20260329 and EFT cheques 260515-260532, in the amount of $102,187.79, be approved and paid as presented.

Councillor Gurman abstained from the vote, due to declared conflict. **Carried**

Communications & Correspondence:

From	*Subject*	*Disposition*
CAO	CAO Report from October 19th – October 30th, 2026	Resolution #360-26
PWM	PWM Report from October 19th – October 30th, 2026	Resolution #361-26
AMM	2026 Fall Convention November 23rd – 26th, 2026	Resolution #362-26
RRBC	44th Annual Water & Land International Conference	Resolution #363-26
R.M. of Hanover	Annual Christmas Meet & Mingle	Resolution #364-26
Beaver Dams (Drainage) Request	D. Prasek – NE 2-2-8E	Complete
MAMEC	Emergency Coordinator Training	Resolution #365-26
Beaver Dams (Drainage) Request	J. Kostnyniuk – NE 6-1-9E	Complete
Beaver Dam (Drainage) Request	D. Bodz – RD 3N	Complete
Southeast Border Wildlife Club	Annual Trophy Night Donation Request	Resolution #366-26
E. Sherk	Pasture/Grazing Request	Resolution #367-26
E. Sherk	Tree Harvesting Request	Resolution #368-26
Drainage Request	J. Kostyniuk – NW 5-1-9E	In Progress
Golden West	Christmas Greetings Package	Information
RRBC	Manitoba South Region Election Notice	Information
RRBC	Manitoba South Chapter Holiday Gala	Resolution #369-26

360-26 Moved by Dylan Gurman Seconded by Allan Bugera

BE IT RESOLVED THAT Council hereby accepts the CAO report dated October 19th – 30th, 2026 as presented. **Carried**

361-26 Moved by Dan Bodz Seconded by Chris Curé

BE IT RESOLVED THAT Council hereby accepts the Public Works Manager report dated October 19th -30th, 2026 as presented. **Carried**

362-26 Moved by Chris Curé Seconded by Dylan Gurman

BE IT RESOLVED THAT Council hereby approves the attendance of Council members and the CAO at the 2026 AMM Fall Convention, from November 23rd – 26th in Brandon, Manitoba, with all related expenses to be paid by the Municipality. **Carried**

363-26 Moved by Dylan Gurman Seconded by Allan Bugera

BE IT RESOLVED THAT Council hereby approves Reeve Michelle Gawronsky and Deputy Reeve Dan Bodz to attend the RRBC 44th Annual Water & Land International Conference from January 19th – 21st, 2027 in Grand Forks, ND, with related expenses to be paid by the municipality. **Carried**

364-26 Moved by Allan Bugera Seconded by Dylan Gurman

BE IT RESOLVED THAT Council hereby authorizes Council members to attend the RM of Hanover Annual Christmas Meeting & Mingle to be held on December 3rd, 2026, in Mitchell, Manitoba, with all associated expenses to be paid by the Municipality. **Carried**

365-26 Moved by Dan Bodz Seconded by Chris Curé

BE IT RESOLVED THAT Council hereby approves the Municipal Emergency Coordinator's attendance at the following MAMEC training sessions:

- Module 2 (Virtual);
- Module 3 (Virtual);
- Module 4 (Location TBD);
- Managing Local Critical Infrastructure (Virtual); and
- Meeting the Needs of High-Risk Populations During Emergencies (Virtual);

AND FURTHER THAT all related expenses be paid by the Municipality. **Carried**

366-26 Moved by Dylan Gurman Seconded by Dan Bodz

BE IT RESOLVED THAT Council hereby approves a donation in the amount of $100.00 to the Southeast Border Wildlife Club in support of its Annual Trophy Night. **Carried**

367-26 Moved by Dan Bodz Seconded by Allan Bugera

not ratified

WHEREAS E. Sherk has requested to rent a portion of municipally owned land located at SW 16-2-7E, where the current municipal transfer station is situated;

AND WHEREAS Council is agreeable to permitting a portion of the quarter section to be fenced for grazing purposes;

BE IT RESOLVED THAT Council hereby advises E. Sherk to submit an application for the requested land through the municipality's regular application process in early 2027, as grazing and haying leases are issued for the period of April 15th to November 1st of each year. **Carried**

368-26 Moved by Chris Curé Seconded by Allan Bugera

BE IT RESOLVED THAT Council hereby denies E. Sherk's request to harvest trees from Municipal Land located at NE 16-2-7E for personal use. **Carried**

369-26 Moved by Dan Bodz Seconded by Dylan Gurman

BE IT RESOLVED THAT Council hereby approves interested members of Council to attend the 11th Annual RRBC Manitoba South Chapter Holiday Gala, to be held in Morris, Manitoba, on November 12th, 2026, with related expenses to be paid by the municipality. **Carried**

Reports/Minutes from Committees:
370-26 Moved by Dylan Gurman Seconded by Dan Bodz

BE IT RESOLVED THAT Council Accepted as information the reports/minutes from the following committees:

- SRRWD Meeting Minutes of September 15, 2026.
- SRRWD Electronic Minutes of September 29, 2026.
- SRRWD Electronic Minutes of October 1, 2026
- BPPS Meeting Minutes of October 7, 2026 **Carried**

General Business:

- Committee Appointments – *Resolution #371-26*
- Signing Authority – *Resolution #372-26*
- Council Code of Conduct and Council Code of Conduct Training – *Information*
- Operational By-Laws: Organizational By-law, Indemnity By-law, Procedures By-law – *Information*
- Forms: Indemnity, Election Campaign & Finance, Blue Cross, EFT - *Information*
- Vita LUD Operating Status – *Resolution #373-26*
- Elected Official Training – Request to Province – *Resolution #374-26*
- W. Janzen Development Request – *Resolution #375-26*
- Council Meet and Greet – *First meet and greet scheduled for January 12th, 2027, to be held on the second Tuesday of every second month.*
- Council Reports - *Tabled*

371-26 Moved by Chris Curé Seconded by Dylan Gurman

Be it resolved that council hereby appoint the following council members to the following committees for 2026-2028:

Deputy Reeve	Dan Bodz
Legislative and Finance Committee	All Members
Transportation Services Committee	All Members
RM of Stuartburn Fire Department	Chris Curé
Age-Friendly Committee	Dan Bodz
Accessibility Committee	Dylan Gurman, Dan Bodz, Brittany Fisher
BPPS Recycling & Waste Management	Allan Bugera, Brittany Fisher
Piney-Stuartburn Weed District & Building Board	Chris Curé, Dylan Gurman
Vita & District Vet Board	Dylan Gurman
South East Cell Service Steering Committee	Michelle Gawronsky, Brittany Fisher
SRRWD – Rat River District	Dan Bodz, Harvey Nickel
Roseau River Sub-District	Michelle Gawronsky, Blaine Alexiuk
Roseau River International Watershed Committee	Michelle Gawronsky, Dan Bodz (alt)
Red River Basin Commission	Michelle Gawronsky, Dan Bodz (alt)
Triple R Community Futures	Chris Curé, Allan Bugera (alt)
Piney Regional Chamber of Commerce	Dylan Gurman, Allan Bugera (alt)
Eastman Tourism Association	Dan Bodz, Allan Bugera (alt)
Former LGD Committee	Michelle Gawronsky, Brittany Fisher
Vita Community Stakeholders Committee	Chris Curé
Piney Stuartburn Economic Development Committee (Sunrise Corner)	All Members
Vita & District Handivan Committee	Allan Bugera, Brittany Fisher
SE Regional Transit Committee	Michelle Gawronsky
Vita Cross-Border Elk Monitoring Partnership	Chris Curé, Brittany Fisher
ERMC Southern Sub-Committee	Michelle Gawronsky

not ratified

Vita & District Health Centre Foundation inc.	Dylan Gurman

Carried

372-26 Moved by Dylan Gurman Seconded by Allan Bugera

BE IT RESOLVED THAT Council hereby confirms that the existing signing authority combination for the Rural Municipality of Stuartburn, consisting of Reeve Michelle Gawronsky, Deputy Reeve Dan Bodz and CAO Brittany Fisher, shall remain unchanged;

BE IT FURTHER RESOLVED THAT the existing authorization for the use of electronic signatures on accounts payable and payroll cheques, along with the use of the Reeve's electronic signature on meeting minutes, shall remain in effect;

AND BE IT FURTHER RESOLVED THAT no changes be made to the Municipality's current signing authorities or related signing authorizations. **Carried**

373-26 Moved by Dan Bodz Seconded by Chris Curé

WHEREAS the Vita Local Urban District (LUD) has not been actively operating for a number of years;

AND WHEREAS Council has considered the purpose, responsibilities, administrative requirements and financial implications associated with continuing the LUD;

AND WHEREAS Council has determined that it wishes to proceed with exploring the formal dissolution and closure of the Vita LUD;

BE IT RESOLVED THAT Council hereby directs Administration to initiate the formal process for the dissolution and closure of the Vita Local Urban District (LUD), including identifying the applicable legislative requirements, required approvals and procedural steps necessary to bring the LUD to an end, and to report back to Council on the process and any further actions required to complete the dissolution. **Carried**

374-26 Moved by Allan Bugera Seconded by Dylan Gurman

BE IT WHEREAS newly elected members of Council benefit from an orientation session to better understand their roles, responsibilities and the operations of the municipality; and

WHEREAS the Province of Manitoba, through Municipal Support Services, provides orientation sessions to assist newly elected municipal officials in carrying out their duties effectively; and

WHEREAS Council previously approved Resolution No. 351-25 formally requesting that Municipal Support Services provide a Council Orientation session for all elected members of Council following the 2026 municipal election;

BE IT RESOLVED THAT the newly elected Council of the Rural Municipality of Stuartburn hereby reaffirms and reinforces its previous request for Municipal Support Services to provide a Council Orientation session for all elected members of Council; and

BE IT FURTHER RESOLVED THAT the CAO is authorized to continue coordinating with Municipal Support Services to arrange the orientation session at a mutually convenient date and time. **Carried**

375-26 Moved by Dan Bodz Seconded by Dylan Gurman

WHEREAS Mr. W. Janzen wishes to construct an addition to the existing dwelling on his property, and the proposed development is an addition to an existing home rather than the construction of a new dwelling;

AND WHEREAS an existing development agreement is in place for the property, which stipulates that any future development will require the landowner to construct the municipal road to municipal standards;

AND WHEREAS Mr. W. Janzen has indicated that he wishes to continue using the road as a private driveway;

BE IT RESOLVED THAT Council hereby approves the proposed addition to the existing dwelling on the property, subject to the applicant obtaining any required variances and all applicable building permits through the Municipal Office;

BE IT FURTHER RESOLVED THAT this approval does not amend or otherwise alter any conditions contained within the existing development agreement for the property, and the road shall continue to be used as a private driveway, with all existing development agreement requirements remaining in effect.

A recorded vote was requested

In Favour: Dan Bodz, Allan Bugera, Dylan Gurman
Not in Favour: Chris Curé
Abstained: None **Carried**

not ratified

Unfinished Business:

- Fire Department Door Renovations – *Resolution #376-26*

376-26 Moved by Dan Bodz Seconded by Allan Bugera

WHEREAS the Municipality has obtained estimates for the renovation and replacement of the overhead doors at the Vita Fire Hall, including the construction of a new door opening;

AND WHEREAS Council has reviewed the estimates received from Horizon Overhead Doors in the amount of $21,208.41, Titan Doors in the amount of $18,438.00, Hanover Doors in the amount of $12,794.79, and Reimer Doors in the amount of $15,170.40;

AND WHEREAS the estimates vary in scope, with certain estimates excluding the construction of the new door opening and/or the supply and installation of new door operators;

AND WHEREAS Council wishes to have the entire project, including the construction of the new opening and installation of the overhead doors, completed by one contractor;

BE IT RESOLVED THAT Council hereby accepts the estimate from Titan in the amount of $18,438.00, for the renovation of the overhead doors at the Vita Fire Hall, including the construction of the new door opening and all associated work;

BE IT FURTHER RESOLVED THAT the project costs be funded through the Municipality's Protective Services Reserve. **Carried**

In Camera:

377-26 Moved by Dan Bodz Seconded by Dylan Gurman

BE IT RESOLVED THAT Council meet in camera as a committee of the whole to discuss Item 14 (Preliminary & Legal) on the agenda, and as such discussions be kept in confidence as required under Section 16.13 of By-Law 187/22. Time: 7:55 P.M.. **Carried**

378-26 Moved by Allan Bugera Seconded by Chris Curé

BE IT RESOLVED THAT Council adjourn their in camera session and resume regular business, Time: 8:25 P.M.. **Carried**

Adjournment

379-26 Moved by Dylan Gurman Seconded by Allan Bugera

WHEREAS all matters pertinent to this meeting have been completed,

BE IT RESOLVED THAT this meeting do now adjourn, and Council shall meet again in Regular Session, November 17th, 2026, Time: 8:25 P.M.. **Carried**

THE RURAL MUNICIPALITY OF STUARTBURN

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Michelle Gawronsky, Reeve

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Brittany Fisher, Chief Administrative Officer

not ratified