



## Rural Municipality of Stuartburn

### Minutes of the regular council meeting of Tuesday, September 2<sup>nd</sup>, 2025 at 7:00pm in the Municipal Council Chambers, Vita, Manitoba

Present: Reeve: Michelle Gawronsky Deputy Reeve: Dan Bodz  
Councillors: Dylan Gurman and Jon Mellor

CAO Brittany Fisher, CMAA

Regrets: Councillor Michael Paciorka

Reeve Gawronsky called the meeting to order at 7:02 P.M.

#### Adoption of Agenda:

**244-25** Moved by Jon Mellor

Seconded by Dan Bodz

BE IT RESOLVED THAT Council hereby approves the September 2<sup>nd</sup>, 2025 agenda as presented.

**Carried**

#### Adoption of Minutes:

**245-25** Moved by Dylan Gurman

Seconded by Dan Bodz

WHEREAS the minutes of the regular meeting of August 19<sup>th</sup>, 2025 are correctly recorded as presented,

BE IT RESOLVED THAT the minutes for the August 19<sup>th</sup>, 2025 meeting be adopted as circulated.

**Carried**

Conflict of Interest Declaration: Nil

Delegation: Nil

Reception of Petitions: Nil

Notice of Motions: Nil

By-Laws and Policies: Nil

#### Accounts:

**246-25** Moved by Dan Bodz

Seconded by Jon Mellor

BE IT RESOLVED THAT regular cheques 20250219 – 20250229 and EFT cheques 25425 - 25440 in the amount of \$88,118.88 be approved and paid as presented.

**Carried**

#### Communications & Correspondence:

<i>From</i>	<i>Subject</i>	<i>Disposition</i>
CAO	CAO Report from Aug 18 <sup>th</sup> – 29 <sup>th</sup> , 2025	Resolution #247-25
PWM	PWM Report from Aug 18 <sup>th</sup> – 29 <sup>th</sup> , 2025	Resolution #248-25
N. Chubaty	Letter of Concern	Information
D. Rempel	Approach Request #1 – SW 6-3-8E	Resolution #249-25
D. Rempel	Approach Request #2 – SE 6-3-8E	Resolution #250-25
RM of Hanover	Notice of Public Hearing	Information
RRBC	43rd Annual Red River Basin Conference	Resolution #251-25
ERMC SCC	Memorandum of Understanding	Information
SRRWD	Summer 2025 Newsletter	Information
Community Planning	J. & H. Martin Subdivision File No. 4612-25-9126	Resolution #252-25
MAMEC	Module 4 EOC Management Training	Resolution #253-25

**247-25** Moved by Dylan Gurman

Seconded by Dan Bodz

BE IT RESOLVED THAT Council hereby accepts the CAO report dated August 18<sup>th</sup> – 29<sup>th</sup>, 2025 as presented.

**Carried**

**248-25** Moved by Jon Mellor

Seconded by Dan Bodz

BE IT RESOLVED THAT Council hereby accepts the Public Works Manager report dated August 18<sup>th</sup> – 29<sup>th</sup>, 2025 as presented.

**Carried**

**249-25** Moved by Jon Mellor

Seconded by Dylan Gurman

BE IT RESOLVED THAT Council hereby approves Dan Rempel's request for an approach at SW 6-3-8E as per the amended culvert and driveway policy, with work to be done under the supervision of the public works supervisor. **Carried**

**250-25** Moved by Jon Mellor

Seconded by Dan Bodz

BE IT RESOLVED THAT Council hereby approves Dan Rempel's request for an approach at SE 6-3-8E as per the amended culvert and driveway policy, with work to be done under the supervision of the public works supervisor. **Carried**

**251-25** Moved by Dylan Gurman

Seconded by Jon Mellor

BE IT RESOLVED THAT Council hereby approves Reeve Michelle Gawronsky and Deputy Reeve Dan Bodz to attend the 43<sup>rd</sup> Annual Red River Basin Commission Conference on January 13-15, 2025, in Winnipeg, MB with related expenses to be paid by the municipality. **Carried**

**252-25** Moved by Jon Mellor

Seconded by Dylan Gurman

BE IT RESOLVED THAT Council hereby approves CPS File no. 4612-25-9126 as applied by Joseph and Hannah Martin for NW <sup>1</sup>/<sub>4</sub> 10-2-7 E EXCL. Lot 1, Plan 63226 as applied with conditions:

- That all future permanent structures be built to an elevation above the 200-year flood protection level, and that the flood risk be made aware to all future purchasers of the property;
- That variance orders be obtained as necessary to ensure compliance with the Zoning By-law;
- That any land monument restoration costs shall be borne by the applicants. **Carried**

**253-25** Moved by Dan Bodz

Seconded by Dylan Gurman

BE IT RESOLVED THAT Council hereby approves the Emergency Coordinator to attend the Fourth Module of the Municipal Emergency Coordinator Training Program on September 24, 2025, in Southport, MB with related expenses to be paid by the municipality. **Carried**

Reports/Minutes from Committees:

**254-25** Moved by Dylan Gurman

Seconded by Jon Mellor

BE IT RESOLVED THAT Council accepts as information the reports/minutes from the following committees:

- SRRWD Meeting Minutes June 17, 2025
- SRRWD Meeting Minutes July 17, 2025
- Eastern Regional Municipal Committee Meeting Minutes June 9, 2025
- PRCC Meeting Minutes June 12, 2025

**Carried**

General Business:

- **Emergency Coordinator - Resolution #255-25**
- **New Well at Fire Hall - Use of Reserve Funds - Resolution #256-25**

**255-25** Moved by Dan Bodz

Seconded by Jon Mellor

BE IT RESOLVED THAT Council hereby appoints Maury Zaporzan as Emergency Coordinator for the Rural Municipality of Stuartburn, effective September 3, 2025. **Carried**

**256-25** Moved by Dan Bodz

Seconded by Dylan Gurman

WHEREAS the Rural Municipality of Stuartburn Fire Department requires the immediate drilling of a new well to ensure the continued availability of water for fire suppression activities;

AND WHEREAS the said well further provides a community-wide benefit by functioning as a community well;

THEREFORE BE IT RESOLVED THAT the Council of the Rural Municipality of Stuartburn hereby authorize the transfer of an amount not exceeding Sixty Thousand Dollars (\$60,000.00) from the Protective Services Reserve Fund for the purpose of drilling and commissioning a new well at the RM of Stuartburn Fire Department.

BE IT FURTHER RESOLVED THAT the Council authorize the Chief Administrative Officer and municipal staff to undertake all necessary actions to give effect to this resolution. **Carried**

Unfinished Business:

- **UMVS - Garbage Bin Service Request - Tabled**
- **Community Planning - T. & A. Martens Subdivision File No. 4612-25-9119 - Resolution #257-25**

**257-25** Moved by Jon Mellor

Seconded by Dylan Gurman

BE IT RESOLVED THAT Council hereby approves CPS File no. 4612-25-9119 as applied by Tyson and Amber Martens for W<sup>1/2</sup> of SW ¼ 18-2-8E Exc. Road Plan 3045 as applied with conditions:

- That a Development Agreement is entered into with the RM of Stuartburn regarding road improvements and any other public works deemed necessary by Council, resulting from development on Proposed Lot 2;
- That the Development Agreement shall identify areas where future development may occur on Proposed Lot 2, ensuring no construction, land alteration, or placement of structures occurs within areas identified as wetland or fen environments;
- That the Development Agreement shall require that all new permanent structures should be 1.5 m (5 feet) above the ordinary highwater level of any nearby known waterways and waterbodies, with a minimum setback distance of 30.5 m (100 feet) from the top of the waterway embankment as general precautionary measures against flooding and erosion. These requirements shall be clearly indicated in the site plan and registered on title to ensure compliance for all future development.
- That the applicants keep tree removal on Proposed Lot 2, including standing dead trees to a minimum as Proposed Lot 2 likely contains critical habitat for the Redheaded Woodpecker;
- That the applicants complete pre-development vegetation surveys prior to any new development on Proposed Lot 2, as the presence of Roddell's Goldenrod is also known in the area;
- That variance orders be obtained as necessary to ensure compliance with the Zoning By-law;
- That any land monument restoration costs shall be borne by the applicants.

**Carried**

In Camera: Personnel - **Tabled**

Adjournment:

**258-25** Moved by Dylan Gurman

Seconded by Dan Bodz

WHEREAS all matters pertinent to this meeting have been completed,

BE IT RESOLVED THAT this meeting do now adjourn, and Council shall meet again in Regular Session September 16<sup>th</sup>, 2025, Time: \_\_8:01\_ P.M.

**Carried**

THE RURAL MUNICIPALITY OF STUARTBURN

\_\_\_\_\_  
Michelle Gawronsky, Reeve

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Brittany Fisher, Chief Administrative Officer