



Rural Municipality of Stuartburn

Minutes of the regular council meeting of Tuesday, December 17th, 2025 at 7:00pm in the Municipal Council Chambers, Vita, Manitoba

Present: Reeve: Michelle Gawronsky Deputy Reeve: Dan Bodz
Councillors: Jon Mellor, Dylan Gurman and Michael Paciorka

CAO Brittany Fisher, CMAA

Reeve Gawronsky called the meeting to order at 7:00 P.M.

Adoption of Agenda:

333-25 Moved by Dan Bodz

Seconded by Dylan Gurman

BE IT RESOLVED THAT Council hereby approves the December 17th, 2025 agenda as presented.

Carried

Adoption of Minutes:

334-25 Moved by Dan Bodz

Seconded by Michael Paciorka

WHEREAS the minutes of the regular meeting of November 18th, 2025 are correctly recorded as presented,

BE IT RESOLVED THAT the minutes for the November 18th, 2025 meeting be adopted as circulated.

Carried

Conflict of Interest Declaration: *Councillor Gurman - item 9.a) Accounts Payable*

Delegation/Hearings:

S. McLaren – Attended the meeting to extend Christmas greetings to Council and staff on behalf of herself and members of the community.

S. Gobeil - Attended the meeting to express concerns regarding Subdivision Application File No. 4612-25-9172. Mr. Gobeil highlighted concerns related to the development of multiple lots, including increased traffic, potential road wear and damage, and drainage impacts in the area. A list containing signatures of local property owners sharing these concerns was presented to Council.

Reeve Gawronsky opens the public hearing portion of the meeting at 7:04 P.M..

Reeve Gawronsky presents the application.

Application: C4-25-213000

Owner/Applicant: Joseph Paizen

Proposal: To allow for a Retail Auto Parts Sales Store and Vehicle Repair Shop in the “H” –Hamlet Zone.

Area Affected: 204 PR 201, Sundown

CAO advises that no objections were received.

Reeve Gawronsky opens the session for discussion.

Applicant was in attendance.

Reeve Gawronsky closes the hearing portion of the meeting 7:05 P.M..

335-25 Moved by Dan Bodz

Seconded by Jon Mellor

BE IT RESOLVED THAT Council hereby approves Conditional Use C4-25-21300, as applied for by Joseph Paizen, subject to the following conditions:

- All spray painting and refinishing activities shall be conducted within a properly ventilated enclosed area or spray booth.
- Autobody repair, welding, painting, and similar activities shall primarily be conducted within enclosed buildings.
- Outdoor storage of vehicles awaiting service or pickup shall be permitted, provided the site is maintained in a clean and orderly condition.

Carried

Reception of Petitions: Nil

Notice of Motions: Nil

By-Laws and Policies:

336-25 Moved by Jon Mellor

Seconded by Michael Paciorka

BE IT RESOLVED THAT Council hereby gives 3rd and final reading to by-law 206-2025 being a Reduced Speed Limit Bylaw.

For: all

Against: none

Carried

337-25 Moved by Michael Paciorka

Seconded by Dylan Gurman

BE IT RESOLVED THAT Council hereby gives 3rd and final reading to by-law 207-2025 being a Reduced Speed School Zone Bylaw.

For: all

Against: none

Carried

Accounts:

Councillor Gurman is excused from the Council Chambers, 7:08pm.

338-25 Moved by Jon Mellor

Seconded by Michael Paciorka

BE IT RESOLVED THAT regular cheques 20250305 – 20250337 and EFT cheques 25579 – 25617 in the amount of \$212,240.77 be approved and paid as presented.

Carried

Councillor Gurman returns to the Council Chambers, 7:10pm.

339-25 Moved by Dylan Gurman

Seconded by Michael Paciorka

BE IT RESOLVED THAT Council Indemnities and Expenses in the amount of \$9,877.86, EFT cheques 25618-25626, be approved and paid as presented.

Carried

340-25 Moved by Dan Bodz

Seconded by Dylan Gurman

BE IT RESOLVED THAT council hereby approves the financial statement for the period ending November 30th, 2025 as presented.

Carried

Communications & Correspondence:

<i>From</i>	<i>Subject</i>	<i>Disposition</i>
CAO	CAO Report from November 17 th – December 12 th , 2025	Resolution #341-25
PWM	PWM Report from November 17 th – December 12 th , 2025	Resolution #342-25
D. Kantimer	Approach Request SW 33-3-8E	Tabled
T. & A. Kutzak	Tax Incentive Application	Resolution #343-25
ERMC SSC	2026 Membership	Resolution #344-25
Community Planning	Subdivision File No. 4612-25-9172 D. Kantimer & J. Greaves	Tabled
Minister of Agriculture	Veterinary Services District Information	Information
Ronald McDonald House	Donation Request	Information
Municipal and Northern Relations	Manitoba's Land Use Planning Action Plan	Information
FCM	2026-2027 Membership Renewal	Resolution #345-25
C. Probizansky	Park Bench Donation Project	Information
AMM	Antigovernment Hate and Harassment Toolkit	Information
Municipality of Emerson-Franklin	Vita Drain Resolution	Tabled

341-25 Moved by Dylan Gurman

Seconded by Jon Mellor

BE IT RESOLVED THAT Council hereby accepts the CAO report dated November 17th – December 12th, 2025 as presented.

Carried

342-25 Moved by Michael Paciorka

Seconded by Dan Bodz

BE IT RESOLVED THAT Council hereby accepts the Public Works Manager report dated November 17th – December 12th, 2025 as presented.

Carried

343-25 Moved by Dylan Gurman

Seconded by Dan Bodz

WHEREAS Travis & Amber Kutzak have met the conditions outlined in the Municipality's Tax Incentive By-law;

BE IT RESOLVED THAT Council hereby approves Travis and Amber Kutzak's application under the Tax Incentive By-law for 2025, 2026 & 2027. **Carried**

344-25 Moved by Michael Paciorka

Seconded by Jon Mellor

BE IT RESOLVED THAT Council approve the renewal of the 2026 membership with the Eastman Regional Municipal Committee Southern Sub-Committee (ERMC SSC) in the amount of \$500. **Carried**

345-25 Moved by Jon Mellor

Seconded by Michael Paciorka

BE IT RESOLVED THAT Council approve the renewal of the 2026 membership with the Federation of Canadian Municipalities (FCM) in the amount of \$656.67. **Carried**

Reports/Minutes from Committees

346-25 Moved by Michael Paciorka

Seconded by Dylan Gurman

BE IT RESOLVED THAT Council accepts as information the reports/minutes from the following committees:

- SRRWD October 21, 2025 Minutes
- SRRWD October 27, 2025 Minutes
- BPPS Regular Meeting Minutes of November 19, 2025
- Former LGD Ad Hoc Committee Meeting Minutes of April 14, 2025
- ERMC SSCC Meeting Minutes of November 10, 2025
- Economic Development and Tourism Manager's Report for November 2025

Carried

General Business:

- **Emergency Plan Approval** - Tabled
- **Provisional Estimates** - Resolution #347-25
- **Line of Credit Continuation** - Resolution #348-25
- **January Council Meeting Date Change** - Resolution #349-25
- **Drainage Plan** - Resolution #350-25
- **Former LGD Adhoc Committee - Draft MOU** - Information
- **Post-Election Council Orientation Session** - Resolution#351-25
- **Ford Crossing 34E 16N-17N** - Resolution #352-25
- **Shared Legacy Partnership -Funding** - Information
- **BNZ- Agreement** - Resolution #353-25

347-25 Moved by Jon Mellor

Seconded by Michael Paciorka

BE IT RESOLVED THAT the RM of Stuartburn hereby adopts an Interim Operating Budget for all operating and capital expenditures of the RM for the period of January 1, 2026 until the adoption of the annual estimates;

NOW THEREFORE BE IT RESOLVED THAT the following interim budget is hereby adopted:

- Operating Requirements \$325,000
- Capital Requirements \$150,000

Carried

348-25 Moved by Dan Bodz

Seconded by Michael Paciorka

WHEREAS the Council of the Municipality of Stuartburn (herein referred to as the Corporation) deems it necessary to borrow the sum of (\$900,000.00) in the form of a line of credit to meet the current expenditures of the Corporation for the year 2026 until such time as the taxes levied therefore are collected; and

WHEREAS the total of taxes collected by the Corporation in 2025 was the sum of \$ 1,870,979.41; and

WHEREAS the amounts (if any) heretofore borrowed and outstanding for the purposes and the amount hereby authorized to be borrowed do not exceed the total amount of taxes so collected as aforesaid;

NOW THEREFORE it is hereby enacted by the Corporation as follows:

THAT the Reeve and Chief Administrative Officer of the Corporation be and they are hereby authorized to borrow under the Seal of the Corporation from the Access Credit Union the sum of

(\$900,000.00) for the purposes aforesaid and pay or agree to pay interest thereon, either in advance or at maturity and in either case after maturity, at the current bank loan rate;

THAT a promissory note or notes under the Seal of the Corporation and signed by the Reeve and Chief Administrative Officer thereof duly executed and given to the said bank for the amount so borrowed with interest as aforesaid;

THAT the Corporation hereby mortgages, assigns, transfers, pledges and hypothecates to the said bank the taxes of the Corporation for the year 2026 for Municipal or Municipal Commissioner purposes as additional security for the repayment of the amount so borrowed for any of such respective purposes;

THAT the Corporation shall deposit said taxes with said bank as collected in a special account as collateral security for payment of the amount so borrowed and interest, but the bank shall not be restricted to the said taxes for payment of the sum borrowed hereunder, nor shall it be bound to wait for repayment of the said sum until said taxes are collected or be required to see that they are deposited or applied as aforesaid;

THAT the amount so borrowed and interest shall be payable within the year 2026;

THAT the Reeve and Chief Administrative Officer are hereby authorized to give to the said bank in the name, on behalf of and under the Seal of the Corporation as security for the monies so borrowed, and interest thereon, a covenant or agreement containing a clause that all taxes levied or to be levied by the Corporation for the present year be and they are hereby pledged, hypothecated, mortgaged, transferred and assigned to the bank as security for the said loan and interest thereon and are charged as a first charge with repayment of such loan and interest or a clause to like effect, and that said taxes shall be deposited forthwith on being collected in said bank to the credit of the Corporation in a special account as collateral security for said advance.

Carried

349-25 Moved by Michael Paciorka

Seconded by Dylan Gurman

BE IT RESOLVED THAT the January 6th, 2026 Regular Council meeting be moved to January 8th, 2026.

Carried

350-25 Moved by Dan Bodz

Seconded by Dylan Gurman

WHEREAS the Council of the Rural Municipality of Stuartburn recognizes the importance of developing a comprehensive drainage plan to address existing and future drainage needs within the municipality;

AND WHEREAS Strategic Systems Engineering has been identified as a qualified engineering firm capable of assisting the Municipality in developing such a plan;

BE IT RESOLVED THAT the Council of the Rural Municipality of Stuartburn approves engaging Strategic Systems Engineering to develop a comprehensive water resources/drainage plan for the municipality;

BE IT FURTHER RESOLVED THAT Council authorizes the payment of a deposit in the amount of \$50,000 to Strategic Systems Engineering to initiate work on the water resources/drainage plan.

Carried

351-25 Moved by Jon Mellor

Seconded by Dan Bodz

WHEREAS newly elected members of Council benefit from an orientation session to understand their roles, responsibilities, and the operations of the municipality; and

WHEREAS the Province of Manitoba, through Municipal Support Services, provides orientation sessions to assist newly elected municipal officials in carrying out their duties effectively;

BE IT RESOLVED THAT the Council of the Rural Municipality of Stuartburn formally requests that Municipal Support Services provide a Council Orientation session for all elected members of Council following the 2026 municipal election; and

BE IT FURTHER RESOLVED THAT the CAO of the RM of Stuartburn is authorized to coordinate with Municipal Support Services to schedule the orientation session at a mutually convenient date and time.

Carried

352-25 Moved by Dan Bodz

Seconded by Dylan Gurman

BE IT RESOLVED THAT the Council of the RM of Stuartburn hereby requests that the Seine-Rat Roseau Watershed District review the Ford Crossing located on Road 34E between 16N and 17N and consider providing financial assistance toward the improvement and enhancement of the crossing.

Carried

353-25 Moved by Dan Bodz

Seconded by Jon Mellor

BE IT RESOLVED THAT Council authorizes the CAO to sign the BNZ Cohort Partnership Agreement, enabling the municipality’s continued participation in the program and all related activities, for a term of 15 months commencing January 1st, 2026.

Carried

Unfinished Business:

- **Vita Arena Well Project** – The capacity of the shared well will be reviewed by the Arena Board at a later date.
- **G. Loewen – Drainage Request SW 26-1-6E** – CAO to send letter advising to apply for Provincial License.
- **E. Yatsko – Letter of Support Request re: Subdivision Requirements** – CAO to draft letter of support.
- **Tree Harvesting RFQ** – A public information session is to be scheduled for December 22 at 5:00 p.m.

In Camera:

354-25 Moved by Michael Paciorka

Seconded by Dan Bodz

BE IT RESOLVED THAT Council meet in camera as a committee of the whole to discuss Item 14 (Personnel) on the agenda, and as such discussions be kept in confidence as required under Section 16.13 of By-Law 187/22. Time: 8:13 P.M.

Carried

355-25 Moved by Dan Bodz

Seconded by Jon Mellor

BE IT RESOLVED THAT Council adjourn their in camera session and resume regular business, Time: 8:44 P.M.

Carried

356-25 Moved by Dan Bodz

Seconded by Dylan Gurman

WHEREAS Council acknowledges that Reeve Michelle Gawronsky has voluntarily stepped down from her position on the Eastman Tourism Association (EMTA) Board, including her role as Council’s appointed representative on the Board;

BE IT RESOLVED THAT Council appoints Deputy Reeve Dan Bodz to serve as the RM of Stuartburn’s representative on the EMTA Board, effective immediately, with all responsibilities and duties of the position, and designates Councillor Jon Mellor as the alternate representative.

BE IT FURTHER RESOLVED THAT the Council of the RM of Stuartburn nominate Deputy Reeve Dan Bodz to a position on the EMTA Board of Directors.

Carried

Adjournment:

357-25 Moved by Michael Paciorka

Seconded by Dylan Gurman

WHEREAS all matters pertinent to this meeting have been completed,

BE IT RESOLVED THAT this meeting do now adjourn, and Council shall meet again in Regular Session January 8th, 2026, Time: 8:45 P.M.

Carried

THE RURAL MUNICIPALITY OF STUARTBURN

Michelle Gawronsky, Reeve

Brittany Fisher, Chief Administrative Officer