



Rural Municipality of Stuartburn

Minutes of the regular council meeting of Tuesday, July 2, 2024 at 7:00pm in the Municipal Council Chambers, Vita, Manitoba

Present: Reeve Michelle Gawronsky Deputy Reeve: Dan Bodz
Councillors: Dylan Gurman, Michael Paciorka and Jon Mellor
Acting CAO Brittany Fisher, CMMA

Reeve Gawronsky called the meeting to order at 6:59 P.M.

Adoption of Agenda:

209-24 Moved by Dylan Gurman

Seconded by Jon Mellor

BE IT RESOLVED THAT the Council approve the following changes to the Council meeting agenda for July 2nd, 2024:

Addition of items:

General Business:

12. C) Gord Tysoski – Rock Removal

Removal of items:

General Business:

12. b) Office Assistant

AND FURTHER BE IT RESOLVED THAT the Council hereby approves the July 2nd Council meeting agenda as amended. **Carried**

Adoption of Minutes:

210-24 Moved by Jon Mellor

Seconded by Michael Paciorka

WHEREAS the minutes of the regular meeting of June 18th, 2024 are correctly recorded as presented,

BE IT RESOLVED THAT the minutes for June 18th, 2024 meetings be adopted as circulated. **Carried**

Conflict of Interest Declaration:

9. a) Accounts Payable – Councillor Dylan Gurman

Hearing/Delegation:

Darryl Kantimer – Mr. Kantimer came to council to speak about road maintenance concerns, an upcoming approach installation and drainage concerns.

Hans Kolano – Mr. Kolano came to council to speak about multiple drainage concerns.

Reception of Petitions: Nil

Notice of Motions: Nil

By-Laws and Policies: Nil

Accounts:

211-24 Moved by Jon Mellor

Seconded by Michael Paciorka

BE IT RESOLVED THAT cheques 20240442 – 20240468 inclusive, in the amount of \$66,141.96 be approved and paid as presented.

Abstain: Councillor Dylan Gurman

Carried

Communications & Correspondence:

<i>From</i>	<i>Subject</i>	<i>Disposition</i>
Acting CAO	Acting CAO Report from June 17 th to June 28 th	Resolution #212-24
PWM	PWM Report from June 17 th to June 28 th	Resolution #213-24
E. Top	Drainage Request NE 3-1-8E	Add to list
I. Brubacher	Drainage Request NW 11-2-7E	Add to list
D. Kantimer	Approach Request SW 33-3-8E	Resolution #214-24
MB Environment & Climate	Waste Reduction & Recycling Support Rebate Summary	Information
UMVS	Reimbursement Request	Resolution #215-24

S. Skryba	Dealer Permit Renewal Approval Request	Resolution #216-24
I. Martin	Telephone Installation Request	Tabled
E. Brubacher	Approach Request NE 23-1-7E	Resolution #217-24
MB Hydro	Pole Replacement Project	Information
Municipal & Northern Relations	Statutory Review of Planning Legislation	Information
Natural Resources Canada	2023 Wildfire Call For Applications Results	Information
R. Kotyk	Short Film Production	Information
D. Peters	Culvert Request NE 26-3-7	Resolution #218-24
W. Basorowich	Drainage Request SW 21-3-8E	Add to list
Town of Beausejour	Invitation to Attend Soil Stabilization	Resolution #219-24

212-24 Moved by Dylan Gurman

Seconded by Dan Bodz

BE IT RESOLVED THAT Council hereby accepts the CAO report, submitted by the Acting CAO, dated June 17th, 2024 to June 28th, 2024 as presented. **Carried**

213-24 Moved by Michael Paciorka

Seconded by Dylan Gurman

BE IT RESOLVED THAT Council hereby accepts the Public Works Manager's report dated June 17th, 2024 to June 28th, 2024 as presented. **Carried**

214-24 Moved by Michael Paciorka

Seconded by Jon Mellor

BE IT RESOLVED THAT Council hereby approves Darryl Kantimer's approach request for installation of a 30" culvert at SW 33-3-8E as per the amended culvert and driveway policy with works to be done under the supervision of the public works manager. **Carried**

215-24 Moved by Jon Mellor

Seconded by Dylan Gurman

BE IT RESOLVED THAT Council hereby approves the Ukrainian Museum and Village Society's request to refund:

- the building permit and development fees in the amount of \$180; and
- the conditional use fees in the amount of \$187.74;

associated with locating the storage container onto their property.

Defeated

216-24 Moved by Jon Mellor

Seconded by Dan Bodz

BE IT RESOLVED THAT Council hereby approves Shaun Skryba's home occupation request to operate an online vehicle dealer business at 47033 PR 201. **Carried**

217-24 Moved by Jon Mellor

Seconded by Dan Bodz

BE IT RESOLVED THAT Council hereby approves Elias Brubacher's approach request for NE 23-1-7E as per the amended culvert and driveway policy with works to be done under the supervision of the public works manager. **Carried**

218-24 Moved by Dylan Gurman

Seconded by Jon Mellor

BE IT RESOLVED THAT Council hereby approves Darryl Peters' culvert request for NE 26-3-7E as per the amended culvert and driveway policy with works to be done under the supervision of the public works manager. **Carried**

219-24 Moved by Michael Paciorka

Seconded by Jon Mellor

BE IT RESOLVED THAT Council hereby authorizes the Public Works Manager and Council to attend the soil stabilization demonstration in Beausejour on July 5th, with related costs to be paid by the RM. **Carried**

Reports/Minutes from Committees:

220-24 Moved by Dan Bodz

Seconded by Michael Paciorka

BE IT RESOLVED THAT Council accepts as information the reports/minutes from the following committees:

- SRRWD Regular Meeting Minutes of May 21st, 2024
- Economic Developer & Tourism Manager's report for June 2024

Carried

General Business:

- Line of Credit Continuation – *Resolution #221-24*

Addition to Agenda: General Business:

- Gord Tysoski – Rock Removal – *Resolution #222-24*

221-24 Moved by Dylan Gurman

Seconded by Jon Mellor

WHEREAS the Council of the Municipality of Stuartburn (herein referred to as the Corporation) deems it necessary to borrow the sum of (\$900,000.00) in the form of a line of credit to meet the current expenditures of the Corporation for the year 2024 until such time as the taxes levied therefore are collected; and

WHEREAS the total of taxes collected by the Corporation in 2023 was the sum of \$1,448,808.29; and

WHEREAS the amounts (if any) heretofore borrowed and outstanding for the purposes and the amount hereby authorized to be borrowed do not exceed the total amount of taxes so collected as aforesaid;

NOW THEREFORE it is hereby enacted by the Corporation as follows:

THAT the Reeve and Chief Administrative Officer of the Corporation be and they are hereby authorized to borrow under the Seal of the Corporation from the Access Credit Union the sum of (\$900,000.00) for the purposes aforesaid and pay or agree to pay interest thereon, either in advance or at maturity and in either case after maturity, at the current bank loan rate;

THAT a promissory note or notes under the Seal of the Corporation and signed by the Reeve and Chief Administrative Officer thereof duly executed and given to the said bank for the amount so borrowed with interest as aforesaid;

THAT the Corporation hereby mortgages, assigns, transfers, pledges and hypothecates to the said bank the taxes of the Corporation for the year 2024 for Municipal or Municipal Commissioner purposes as additional security for the repayment of the amount so borrowed for any of such respective purposes;

THAT the Corporation shall deposit said taxes with said bank as collected in a special account as collateral security for payment of the amount so borrowed and interest, but the bank shall not be restricted to the said taxes for payment of the sum borrowed hereunder, nor shall it be bound to wait for repayment of the said sum until said taxes are collected or be required to see that they are deposited or applied as aforesaid;

THAT the amount so borrowed and interest shall be payable within the year 2024

THAT the Reeve and Chief Administrative Officer are hereby authorized to give to the said bank in the name, on behalf of and under the Seal of the Corporation as security for the monies so borrowed, and interest thereon, a covenant or agreement containing a clause that all taxes levied or to be levied by the Corporation for the present year be and they are hereby pledged, hypothecated, mortgaged, transferred and assigned to the bank as security for the said loan and interest thereon and are charged as a first charge with repayment of such loan and interest or a clause to like effect, and that said taxes shall be deposited forthwith on being collected in said bank to the credit of the Corporation in a special account as collateral security for said advance. **Carried**

222-24 Moved by Michael Paciorka

Seconded by Dylan Gurman

BE IT RESOLVED THAT Council hereby permits grader contractor Gord Tysoski, on a trial basis, to remove rocks on Morozenko Road, with the municipality being responsible to haul away the removed rocks;

BE IT FURTHER RESOLVED THAT the holes created from the rock removal are filled by the contractor;

BE IT FURTHER RESOLVED THAT the municipality agrees to pay a maximum of \$1250.00 for the project. **Carried**

Unfinished Business:

- Strategic Plan Proposals – Tabled until later date, remove from agenda
- Culvert and Driveway Policy Amendment – *Resolution #223-24*

223-24 Moved by Jon Mellor

Seconded by Dylan Gurman

BE IT RESOLVED THAT Council hereby amends the Driveway and Culvert Policy.

Carried

In Camera: Personnel

Acting CAO excused from In Camera discussion.

224-24 Moved by Dan Bodz

Seconded by Jon Mellor

BE IT RESOLVED THAT Council meet in camera as a committee of the whole to discuss Item 14 (Personnel) on the agenda, and as such discussions be kept in confidence as required under Section 16.13 of By-Law 187/22. Time: PM_7:59_____

Carried

225-24 Moved by Michael Paciorka

Seconded by Dylan Gurman

BE IT RESOLVED THAT Council adjourn their in camera session and resume regular business, Time: 8:07_PM_____

Carried

Acting CAO invited back to meeting.

226-24 Moved by Dan Bodz

Seconded by Jon Mellor

BE IT RESOLVED THAT Council hereby appoints Acting Chief Administrative Officer, Brittany Fisher, to the position of Chief Administrative Officer, effective July 2, 2024.

Carried

227-24 Moved by Dan Bodz

Seconded by Dylan Gurman

BE IT RESOLVED THAT Council hereby hires Heather Kolano as Office Assistant effective August 1, 2024.

Carried

228-24 Moved by Michael Paciorka

Seconded by Jon Mellor

BE IT RESOLVED THAT Council hereby approves that the Administrative Assistant, Marissa Dheilly, be moved to step 3 of the Employment Policy as of August 1, 2024.

Carried

229-24 Moved by Dan Bodz

Seconded by Jon Mellor

BE IT RESOLVED THAT council hereby modify the RM of Stuartburn's signing authority combination to: Reeve Michelle Gawronsky or Deputy Reeve Dan Bodz and CAO Brittany Fisher effective July 2nd, 2024;

BE IT FURTHER RESOLVED THAT Council hereby authorizes the use of electronic signatures on accounts payable and payroll cheques along with the use of the Reeve's electronic signature on meeting minutes;

AND BE IT FURTHER RESOLVED THAT the former signing authority of CAO Lucie Maynard be revoked effective July 1st, 2024 at midnight.

Carried

230-24 Moved by Michael Paciorka

Seconded by Dylan Gurman

Be it resolved that council hereby appoints CAO Brittany Fisher to the following committees for 2024:

- BPPS Recycling & Waste Management;
- South East Cell Service Steering Committee;
- Former LGD Committee;
- Piney Stuartburn Economic Development Committee (Sunrise Corner) (alt);
- Vita & District Handivan Committee;
- Vita Cross-Border Elk Monitoring Partnership.

Carried

231-24 Moved by Dan Bodz

Seconded by Dylan Gurman

BE IT RESOLVED THAT Council have the CAO employment contract and the Employment Policy reviewed by Jeff Palamar of Taylor McCaffrey, and recommendations sent to council for proper implementation.

Carried

Adjournment:

232-24 Moved by Dylan Gurman

Seconded by Dan Bodz

WHEREAS all matters pertinent to this meeting have been completed,

BE IT RESOLVED THAT this meeting do now adjourn, and Council shall meet again in Regular Session July 16, 2024, Time: ___8:21___ P.M.

Carried

THE RURAL MUNICIPALITY OF STUARTBURN

Michelle Gawronsky, Reeve

Brittany Fisher, Chief Administrative Officer

NOT RATIFIED